

Liberty High School
Academic Honesty Policy

All Liberty High School students will be held to the standard of performing academic tasks honestly and with integrity. This is vital to a student's success both academically as well as after their graduation. Students comply with Liberty High School's Academic Honesty Policy by refraining from any actions listed in the definition of academic dishonesty.

Academic dishonesty is defined as the improper taking, or aiding another in taking, information from and/or giving of information to another student, individual, or other source by unauthorized or deceptive means. Examples of academic dishonesty can include, but are not limited to:

- Taking or copying answers on any assignment or assessment from another student or source (including, but not limited to, emails, texting or pictures)
- Providing answers on any assignment or assessment to another student
- Plagiarizing assignments that are turned in as original work
- Working with other students on assignments or assessments without teacher permission and instruction
- Completing an assignment for another student and/or having another student complete your assignment
- Using unauthorized electronic devices such as cell phones, smart watches, graphing calculators, programmable watches, iPods, iPads, tablets, and other computer or electronic devices
- Discussing information about an assessment with students who have yet to complete the assessment
- Obtaining and/or distributing assessment materials without the teacher's permission
- Representing another person's artistic or scholarly work such as musical compositions, computer programs, photographs, drawings, artwork or paintings as your own
- Any other infraction that the teacher deems academically dishonest

Consequences

If a student chooses to be academically dishonest, they will be subject to the following progressive consequences:

1st Offense: student may be suspended, up to and including 3 days

2nd Offense: student may be suspended, up to and including 5 days

Any additional infraction: Student will be subject to possible expulsion.

Student Responsibilities

1. Read and understand Liberty High School's Academic Honesty Policy.
2. Abide by Liberty High School's Academic Honesty Policy.
3. Report to the teacher if cheating is taking place and how it is being done.
4. Do not copy assignments or let someone else copy your assignments.
5. Only work with other students if the teacher has specifically given instructions and permission to do so.
6. Take responsibility for doing your part on collaborative assignments.
7. Always give credit to the source from which you summarize, paraphrase or quote.
8. During assessments, keep your paper covered and your eyes on your own paper.
9. Do not communicate during/after assessments, whether verbally or via electronic device.
10. Do not discuss any aspect of an assessment until the teacher has given permission to do so.

Parent/Guardian Responsibilities

1. Read and understand Liberty High School's Academic Honesty Policy.
2. Support and assist your student to abide by Liberty High School's Academic Honesty Policy.
3. Support the implementation of consequences when your student does not follow the Liberty High School's Academic Honesty Policy is not followed.
4. Require your student to do his or her own work.
5. Support and ensure your student's work remains their own.

Teacher Responsibilities

1. Review Liberty High School's Academic Honesty Policy and consequences with students.
2. Clearly specify when collaboration with other students is allowed on an assignment.
3. Report violations of Liberty High School's Honesty Policy to administration and the other teacher(s) if the cheating is for another class.
4. Tell students when they are allowed to discuss an assessment after it has been given.

Administrator Responsibilities

1. Make Liberty High School's Academic Honesty Policy available to all students, parents, teachers, and other faculty.
2. Remain fair and consistent in following the progressive steps of Liberty High School's Academic Honesty Policy.
3. Maintain records of Liberty High School's Academic Honesty Policy offenses.